

# **Health & Safety Instructions**

## **Augering Kits for PR2** *Version 1.0*

### General Information

#### **Risk Assessment**

We recommend that if an existing Health and Safety Policy is in place, that the procedure for augering undertakes a formal risk assessment by the person in charge of the Health and Safety Policy. This will ensure that personnel using this equipment have been fully trained and understand how to minimise the risk to health and safety of themselves and others.

#### **Procedures and equipment**

Ensure all personnel are fully trained in the augering procedures  
Check that Personal Protective Equipment (PPE) is in good order.  
Ensure that the augering equipment is maintained and in full working order.

#### **Personnel**

As with most installation and outside procedures, it is good safety practice to work in pairs instead of individually. This minimises health and safety risks and shares the workload appropriately.

### Augering

#### **At Preparation**

- Heavy equipment; minimise carrying distance. Ensure all equipment is correctly secured in bag. Use handle or “ruck-sack” straps over shoulders.
- Wear appropriate clothing and footwear for outside installation.
- Use gloves when sharpening or cleaning auger blades
- Check emergency procedures and equipment; first aid box, mobile phone etc.

## Setting Out

- Heavy equipment; minimise distance from vehicle to auger site. Carry bag correctly.
- Wear appropriate clothing and PPE for installation work; overalls, high visibility jacket etc
- Check site for dangers; uneven ground, pot holes, debris, overhead cables and underground services.
- Wear eye and hand protection when using mallet

## Pilot Auger

- Wear PPE; gloves, boots and eye protection
- Do not put excessive strain on back or arms
- Use both hands, remain comfortable and relaxed, do not rush this procedure, auger the hole in small stages
- Bend knees to keep back straight when removing the auger
- Take care when using mallet on auger
- Auger blades are sharp; use gloves when removing soil with spatula

## Finishing Auger

- Sharp Blade; take extra care when adjusting and use gloves when cleaning with spatula
- Heavier than pilot auger; handle appropriately to reduce back strain
- Use both hands, remain comfortable and relaxed, do not rush this procedure, auger the hole in small stages
- Bend knees to keep back straight when removing auger

## Insert Access Tube

- Wear PPE; gloves, boots and eye protection when using the mallet
- Bend knees to keep back straight when inserting access tube
- Remain comfortable and relaxed, do not rush this procedure

## Finishing Off

- Removing stakes; use gloves and mind trapped fingers
- Keep equipment clean and in good order
- Heavy equipment; minimise distance from vehicle to auger site. Carry bag correctly.